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## UNITED STATES CIVIL SERVICE COMMISSION

## BUREAU OF RETIREMENT AND INSURANCE WASHINGTON 25, D.C.

"U.S. CIVIL SERVICE COMMISSION"

AND REFER TO

FILE RH: IX: ams

AND DATE OF THIS LETTER

June 30, 1961

Government Employees Health Association, Inc.

P.O. Box 463
Washington, D.C.

Dear

STAT

We are now preparing new brochures describing the benefits to be offered during the next contract term by each plan participating in the Federal Employees Health Benefits Program. The new brochures for employee organization plans will be distributed to members of the organizations directly by mail. This is identical to the procedure we followed last year in making the distribution of brochures.

The Civil Service Commission will provide envelopes to you for imprinting the name and the address of your members. We would like to supply you also with copies of your brochure for insertion in the envelopes, if you can bandle this job. We would then make arrangements with you for the mailing of the envelopes.

So that we may give you the necessary amount of envelopes and brochures, will you let me know how many you will need so that each member of your organization, excluding retired members and those otherwise not eligible for health benefits, will be able to receive a brochure? I would appreciate it if you would let me know as soon as possible so that we can make the necessary arrangements and let me know if you would be able to insert the brochures in the envelopes...

12ml

Sincerely your

Irving/kator
Assistant to the Director